

**BGC South East is currently seeking the following position:**

**Custodian - Part time**

- West End Community Centre (1300 Bath Road)
- Contract
- Part -Time Position
- Must be available weekends 8:00am -6:00pm (hours vary), weekdays 4:00pm - 10:00pm
- Rate - \$18.00 - \$19.00/hour

**Overview:**

This position will perform daily program area cleaning duties, pool cleaning duties, and duties assigned by the Associate Director, Facilities & Transportation

**Key Responsibilities:**

- Cleaning floors with broom and/or mop or Tenant electric floor scrubber, glass, mirrors and numerous other touch spots throughout the facility, such as counters, door handles, and light switches.
- Responsible for the cleanliness of bathroom sinks, toilets, and showers, also checking them on a regular basis.
- Report any damages or peculiarities to the facility supervisor in order to keep the building in great working order.
- Maintaining the cleanliness of the entire West end location including turf, program rooms, offices and jungle gym. Other locations may be scheduled for holiday relief, or last minute coverage.
- Locking up the building at the end of the night (key holder).

**Job Requirements:**

- Previous cleaning/custodial experience.
- Experience with a Tenant electric powered floor scrubber, and swimming pool maintenance would be an asset.
- Attention to detail
- Ability to lift 50 lbs.
- TDP (10 year booster) and MMR immunizations must be up to date.
- Criminal Reference Check (including Vulnerable Sector Check)
- CPR/first aid Standard Level C

**Application Process:**

Submit resume and cover letter indicating position applying for to the attention of:

Recruitment Coordinator  
**hr@bgcsoutheast.ca**

Please note that BGC South East will accommodate candidates as required under applicable human rights

legislation. If you require a disability-related accommodation during this process, please inform us of your requirements and we will do our best to accommodate.

**We thank all those who apply, however only successful candidates will be contacted for an interview.**