

**BGC South East is currently seeking the following position:**

## **BGC South East Birthday Party Team Member**

### **Job Posting Details:**

Location - East End (695 Innovation Dr)

Hours - Weekends (**must have availability on Saturday and Sunday**)

Rate - \$18.00 / hour

Transportation - Must provide own

### **Overview:**

Staff will work as a member of a team, working together to the common goal of satisfying all customers needs.

### **Key Responsibilities:**

- Prepare area for party and being present in party area at all times to assist & supervise
- Cleaning and disinfection of party area when party leaves quickly and efficiently
- Opening and closing location

### **Job Requirements:**

- Current Standard First Aid/C.P.R. LEVEL C - certification is considered an asset
- TDP (TDAP/Adacel/10 year booster) and MMR immunizations must be up to date.
- Criminal Reference Check (including Vulnerable Sector Check) completed within the past 6 months.
- HIGH FIVE and WHMIS certificate is an asset
- Reliable transportation required

### **Job Specifications:**

- Experience working a cash register is considered an asset
- Key holding experience is considered an asset
- Be a positive role model for children and youth
- Demonstrate conflict resolution skills
- Ability to work both independently and with a team with minimal supervision
- Strong organization, time management and communication skills

Submit resume and cover letter indicating position applying for to the attention of:

### **HR Administrator**

hr@bgcsoutheast.ca

Please note that BGC South East will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements and we will do our best to accommodate.

We thank all those who apply, however only successful candidates will be contacted for an interview.